

## POSITION DESCRIPTION

# Flinders Mates Facilitator

### POSITION DETAILS

<b>College/Portfolio</b>	Office of the Deputy Vice-Chancellor (Students)
<b>Organisational Unit</b>	Health, Counselling and Disability Services
<b>Length of Service:</b>	Two semesters
<b>Benefit:</b>	Horizon Award points

### POSITION SUMMARY

The Flinders Mates Facilitator engages Flinders University students from domestic and international backgrounds by facilitating discussion groups, with a partner, that build and encourage deeper cross-cultural connections and understanding, and reduce isolation within a fun, safe and informal environment.

Strong cross-cultural skills and the experience of working with people from different cultures are highly valuable skills and can provide students with a competitive edge in a global workforce. Facilitators commit to leading a group for one hour a week between 12 pm and 1 pm over a semester.

### KEY RESPONSIBILITIES & OBJECTIVES

- Complete a police clearance
- Participate in a 4-hour training session
- Co-facilitate one, one-hour session per week during semesters 1 and 2
- Complete an evaluation and feedback survey at the end of the year.
- Encourage equal participation from all group members
- Understand that the role of the Facilitator is to engage the participants in discussion encouraging their input and limiting your own
- Encourage an environment of safety and mutual respect
- Provide honest and timely feedback to Oasis staff regarding any issues arising around the program or your volunteering
- Set and maintain clear boundaries around your role as Facilitator and refer any student welfare matters to Oasis staff

### SKILL DEVELOPMENT

Flinders Mates aims to develop the following skills in the Facilitators:

- Intercultural Intelligence
- Group facilitation skills
- Leadership skills

## SELECTION CRITERIA

### Essential criteria

1. Have studied at Flinders University for a minimum of 6 months
2. Interest in other cultures
3. Honest, respectful and reliable
4. Open to giving and receiving feedback
5. Strong verbal communication skills
6. Ability to commit to the time involved over a 12-month period

### Desirable criteria

1. Experience living, working or studying in a foreign culture
2. Leadership experience

## APPLICATION DETAILS

### Selection of candidates

Candidates will be evaluated on merit against all the various components that make up this position description.

### Contact details

For further information contact Oasis at [Oasis@flinders.edu.au](mailto:Oasis@flinders.edu.au) and attention to Sarah Harding. Candidates can ask questions or discuss the position with the contact person before sending in a written application.

### Submitting an application

Please submit your application to [Oasis@flinders.edu.au](mailto:Oasis@flinders.edu.au)

I understand and agree to carry out the responsibilities and objectives outlined in this position description in my role as Facilitator in the Flinders Mates.

Name:

Signature:

Date: