

## POSITION DESCRIPTION

# Flinders Mates Facilitator

POSITION DETAILS	
<b>College/Portfolio</b>	Office of the Deputy Vice-Chancellor (Students)
<b>Organisational Unit</b>	Health, Counselling and Disability Services
<b>Length of Service:</b>	Semesters 1 and 2, 2023
<b>Benefit:</b>	Experience, Horizon Award points, Volunteering

POSITION SUMMARY
<p>The Flinders Mates Facilitator engages Flinders University students from domestic and international backgrounds by facilitating discussion groups, with a partner, that build and encourage deeper cross-cultural connections and understanding, and reduce isolation within a fun, safe and informal environment.</p> <p>Strong cross-cultural skills and the experience of working with people from different cultures are highly valuable skills and can provide students with a competitive edge in a global workforce. Facilitators commit to leading a group for one hour on Wednesdays and/or Thursdays between 12 pm and 1 pm over each semester.</p> <p>Flinders Mates Facilitation is an unpaid, voluntary role.</p>

KEY RESPONSIBILITIES & OBJECTIVES
<ul style="list-style-type: none"> <li>• Provide an up to date <a href="#">Working With Children Check</a></li> <li>• Participate in an introduction/training session (2-4 hours)</li> <li>• Co-facilitate one or two, 1 hour session(s) per week during semesters 1 and 2</li> <li>• Encourage equal participation from all group members</li> <li>• Understand that the role of the Facilitator is to engage the participants in discussion, encouraging their input and limiting your own</li> <li>• Encourage an environment of safety and mutual respect</li> <li>• Provide honest and timely feedback to Oasis staff regarding any issues arising around the program or your volunteering</li> <li>• Set and maintain clear boundaries around your role as Facilitator and refer any student welfare matters to Oasis staff</li> </ul>

## SKILL DEVELOPMENT

Flinders Mates aims to **develop the following skills** in the Facilitators:

- Intercultural Intelligence
- Group facilitation skills
- Leadership skills

## SELECTION CRITERIA

### Essential criteria

1. Have studied at Flinders University for a minimum of 6 months
2. Have an interest in other cultures
3. Are honest and reliable
4. Are open to giving and receiving feedback
5. Have strong verbal communication skills
6. Have an ability to commit to the time involved over a 12-month period
7. Are willing to commit to regular communication with Oasis staff and other facilitators regarding this role

### Desirable criteria

1. Experience living, working or studying with respect to a foreign culture
2. Leadership experience

## APPLICATION DETAILS

### Selection of candidates

Candidates will be evaluated on merit against all the various components that make up this position description.

### Contact details

For further information, discussion of the position, or any other questions, please contact Jacob Blokland (Program Assistant, Oasis, [jacob.blokland@flinders.edu.au](mailto:jacob.blokland@flinders.edu.au)) or [oasis@flinders.edu.au](mailto:oasis@flinders.edu.au), or visit Oasis Student Wellbeing Centre.

### Submitting an application

Please submit your application to Jacob Blokland ([jacob.blokland@flinders.edu.au](mailto:jacob.blokland@flinders.edu.au)) or [oasis@flinders.edu.au](mailto:oasis@flinders.edu.au)

I understand and agree to carry out the responsibilities and objectives outlined in this position description in my role as Facilitator in the Flinders Mates program.

Name:

Signature:

Date: